

Permit No. _____

Tax Folio No. _____

NOTICE OF COMMENCEMENT

State of Florida
County of Monroe

Prepared By: _____
Address: _____

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. **Description of property:** _____
legal description, RE#, street address

2. **General description of improvement:** _____

3. **Owner information:**

- a. **Owner name:** _____
- b. **Interest in property:** _____
- c. **Name and address of fee simple titleholder, if other than owner:**

4. **Contractor information:**

- a. **Name:** _____
- b. **Address:** _____
- c. **Phone and fax:** _____

5. **Surety information (if any):**

- a. **Name:** _____
- b. **Address:** _____
- c. **Phone and fax:** _____
- d. **Amount of bond: \$** _____

6. **Lender information:**

- a. **Name:** _____
- b. **Address:** _____
- c. **Phone and fax:** _____

7. **Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes** _____.

Name and address

Phone / fax number

8. **In addition to himself or herself, Owner designates** _____ **of**
_____ **to receive a copy of the Lienor's Notice as provided in Section**
713.13(1)(b), Florida Statutes. _____.

Phone / fax number

9. **Expiration date of notice of commencement (expiration date is one (1) year from the date of recording unless a different date is specified)** _____.

Property Owner Signature

Date

Sworn to (or affirmed) and subscribed before me this ____ day of ____, 20____, by
_____.

Personally known ____ or identification produced _____.

(print, type, or stamp commissioned
name of Notary Public)

Signature of Notary Public-State of Florida